



Covid-19 Plan

Updated 01/14/2021

Wesleyan Christian School's mission and purpose remain stronger than ever during these challenging times. We continue to enhance delivery of instruction in the on-going Covid-19 environment to provide both safety and learning continuity with academic excellence, Biblical worldview, and Christian character for all of our students.

Guiding Principles for WCS Covid-19 Plan

- WCS will be flexible to adjust our plan to abide by federal, state, and local government mandates that are in effect or may be issued.
- WCS will inform our plan with the most current guidelines from health authorities including the Centers for Disease Control and Prevention (CDC), American Academy of Pediatrics (AAP), state and local health authorities.
- WCS will develop guidelines that are effective, realistic in our environment, and economically feasible in order to safely serve our students & families.
- WCS will seek to reduce exposures by minimizing gatherings, increasing distancing, and limiting visitors/trips.

2 Timothy 1:7

“for God gave us a spirit not of fear but of power and love and self-control.”

James 1:5

“If any of you lacks wisdom, you should ask God, who gives generously to all without finding fault, and it will be given to you.”

Description	Guidelines	Information
Instructional offerings - On-Site Plans are in place to convert to remote instruction.	Students will be on-site 5 days a week following the published school calendar. Changes are outlined in this document. If closure of over 10 days is required by government, the first day off will be a professional day followed by instructional days.	
Office Access –Main/Elementary Office	As much as possible, business with the school should be conducted by phone, email, or on-line to reduce traffic in the school buildings. Parents/visitors should push the security button and they will be directed to wait or to come in. Someone will come outside to exchange items if needed or circumstances may warrant coming into the building. Masks are to be worn. Upon entering the main building, parents/visitors will stop at the sliding window which will be marked with a standing sign. Plexiglass barriers and signage indicate new flow and distancing guidelines.	Drop-off and Pick-up instructions are listed below.
-Middle School and High School Offices	Parents/visitors should remain outside and call the office. Someone will come outside to exchange items if needed or circumstances may warrant coming into the building. If directed to come in, masks are to be worn.	

Description	Guidelines	Information
Mask Policy	<p>Masks are Required for students in grade 6 and above. When transitioning between classes or activities, the mask is required.</p> <p>Masks are optional based on parent choice for elementary students.</p> <p>Everyone should provide their own mask. The school will have a limited supply of masks for emergency use.</p> <p>Masks are Required for all adults on the school property, including staff, volunteers, and parents/family members.</p> <p>In certain settings where an adult or student is consistently 6 feet away from everyone else, the mask policy may be relaxed such that the mask may be temporarily lowered. For example, in class if teacher is in front of the room, or in outdoor settings such as playgrounds. When a person approaches within 6 feet, the mask must be in place.</p> <p>Certain people may choose a face shield, but it must be worn with a mask as outlined above.</p>	<p>We are using the CDC, AAP, and ACSI guidelines and our task force doctor’s advice to keep masks optional for elementary students. The age of the child and the ability to not overly touch the mask, eyes, nose and mouth have all been taken into consideration.</p> <p>Masks may be of cloth, paper, gaiters or bandanas. Cloth masks should be washed daily.</p>
Health checks/temp checks	<p>Everyone is strongly encouraged to monitor their own and their child’s health at home before coming to school.</p> <p>WCS will not be taking temperature of each student or staff. This policy will be reviewed regularly and adjusted if needed. We have purchased no-touch thermometers for all classrooms.</p>	<p>WCS staff will not be tested regularly for the virus. This policy will be regulated by the doctor’s advice.</p>

Description	Guidelines	Information
<p>Communicable/Disease/Illness policy</p>	<p>It is more important than ever that everyone strictly follow our Communicable/Disease/Illness policy guidelines.</p> <p>STAY HOME. If your child does not feel well, do not come to school. This applies if you/they have any of the attached symptoms or other symptoms that cause you to suspect an illness. This also applies to staff and parents/visitors.</p> <p>If a student is sent home with any sick symptoms it will be treated as our Communicable/Disease/Illness policy states on page 26 of the Parent/Student Handbook. Parents are required to inform the office each morning of the sickness, diagnosis and/or symptoms. Parents of the class will be notified if it is communicable.</p> <p>If a student needs to be quarantined with Covid-19 symptoms or quarantined because of a family member’s diagnosis or is showing symptoms, or is tested positive:</p> <ul style="list-style-type: none"> • M.S. and H.S. teachers will set up a personalized on-line school for that student. The student will be will be given instructions for Zoom meetings and assignments. • Elementary teachers will send home packets and will give instructions on Facebook live. <p>Do not return until 24 hours after a fever, without taking fever-reducing medication. We do not require a doctor’s note or a negative Covid-19 test to return to campus.</p> <p>Good hygiene measures such as frequent handwashing and covering coughs will be enforced at school and should be in place to protect your family outside of school.</p>	<p>Symptoms such as fever (above 100 degrees), cough, shortness of breath, nausea/vomiting, diarrhea, loss of taste/smell.</p>

Description	Guidelines	Information
Quarantine and Isolation guidelines * Exposure has been defined as within 6 feet without a mask for over 15 minutes.	To keep the WCS environment safe and healthy, we require everyone to... 1. Comply with CDC Guidelines for international travel 2. Comply with state of Oklahoma travel guidelines 3. Comply with CDC guidelines to isolate when a person is Covid-19 positive or symptomatic. <ul style="list-style-type: none"> • 10 days from date of first symptoms or positive Covid-19 test if fever is gone for 24 hours without the use of fever-reducing medications and improvement of other symptoms. • If a severe illness, isolation may extend 20 days after symptom onset. • If no symptoms, 10 days after the date of first positive test. 4. Comply with CDC guidelines to quarantine after EXPOSURE* to Covid-19 positive person. <ul style="list-style-type: none"> • Recommended – 14 days from last date of exposure • Quarantine can end after Day 10 without testing and if no symptoms have been reported. Masking and distancing should occur until day 14. • Quarantine can end after Day 7 if no symptoms were reported and a negative Covid test is obtained in days 5, 6, or 7. 7. Masking and distancing should occur until day 14.	CDC Travel Recommendations (international) (USA state info) OK Travel Restrictions CDC Isolation with Covid guidelines CDC Exposure to Covid Quarantine Guidelines

Description	Guidelines	Information
<p>In case of Covid-19 positive person on campus</p> <p>* Exposure has been defined as within 6 feet without a mask a mask for over 15 minutes.</p>	<p>If a Covid-19 positive person is found to have been in the building, the areas in which they have been will be isolated and rigorously sanitized so it does not interrupt the remaining school day.</p> <p>Anyone who may have been exposed* to that person will be notified.</p>	
<p>Teacher shows Covid-19 symptoms or tests positive</p>	<p>Each case will be reviewed individually with guidance of the CDC, AAP, and doctor’s advice and monitoring. Teacher will be quarantined with a substitute or monitor in the classroom. If the teacher is able, they will Zoom in learning instructions for continued learning.</p>	<ul style="list-style-type: none"> •
<p>Immediate Family shows Covid-19 symptoms or tests positive</p>	<p>Each case will be reviewed individually with guidance of the CDC, AAP, and doctor’s advice and monitoring. If the WCS student or WCS staff has been exposed, he/she will be quarantined and the above policies will be in effect.</p>	
<p>Transitioning on Campus</p>	<p>New locker policies and transition maps will be in place to reduce hallway crowding and facilitate movement of students.</p> <p>Everyone should keep distanced 6 feet.</p>	
<p>Bathrooms</p>	<ul style="list-style-type: none"> • MS-HS students should use hand sanitizer upon leaving. • Elementary – teacher will give hand sanitizer when entering classroom • Frequently touched areas will be cleaned 3 times a day. 	
<p>Quarantine Rooms</p>	<p>Each building has a determined room for only the quarantined student and one adult monitor. The student will immediately be given a N95 mask and symptoms will be documented. A phone call will be made and immediate pick-up will be expected.</p>	
<p>Drop-off and Pickup Policy</p>	<p>See Addendum A at the end of this document</p>	

Description	Guidelines	Information
Lunch rooms	<p>Hot lunch program is being offered and there will be additional cleaning and plexiglass dividers.</p> <p>Parents may drop off lunches from home or from a restaurant. It will be put on a tray the student may stop in the office to pick it up.</p> <p>Elementary grade levels will eat in the lunchroom and will be given assigned tables with fewer chairs for social distancing at each table. Tables will be spread apart as much as possible.</p> <p>M.S. students will eat in the lunchroom with tables spread apart for social distancing and with fewer chairs at each table. Students will not be allowed to move chairs. Students will be required to wear masks until they sit down with their lunch.</p> <p>H.S. students will eat in the church youth room with tables spread apart for social distancing and with fewer chairs at each table. Students will not be allowed to move chairs. Students will be required to wear masks until they sit down with their lunch.</p>	<p>We will be starting the year with a <u>no parents/visitors can eat with students in the lunchroom</u> policy. We will continue to re-evaluate this policy throughout the year.</p>
Water Fountains	<p>Water fountains will be unavailable. Students should bring their own refillable water bottles. Classroom sinks may be used to refill bottles.</p> <p>Elementary can fill their water bottles from the faucets in their rooms, but may not use the water fountain-features on it.</p>	
Facilities Changes/Updates	<p>Additional sanitizing processes have been implemented to increase health and safety for everyone.</p>	

Description	Guidelines	Information
Elementary Recess	<p>Elementary students will still enjoy recess outside and will have additional hand washing and sanitizing when complete.</p> <ul style="list-style-type: none"> • PreKinder, Kinder & 1st grades will be distanced as much as possible between the grassy area/shaded picnic area on the playground, the playground equipment, and at times the little gym. Classes will social distance going to and coming from recess. • 2nd & 3rd will rotate between the grassy area/shaded picnic area on the playground and the playground equipment. Classes will social distance going to and coming from recess. • 4th & 5th will rotate between the grassy area/shaded picnic area on the playground and the playground equipment. Classes will social distance going to and coming from recess. 	
Field Trips/Bussing & Transportation	Field trips are not allowed at this time.	
Extended Care	<p>Before School Care is available from 7:40 – 8:00 am in the elementary library. Students will be socially distanced and sent to their classrooms at 8 am.</p> <p>After School Care is available from 3:15 to 5:30 pm for prekindergarten – 1st grades, and 3:30 – 5:30 pm for 2nd – M.S. students. Students will be socially distanced as much as possible and students will play outside as much as possible.</p>	Parents must check-in and check-out their child(ren) with the Extended Care Supervisor or helper daily

Description	Guidelines	Information
Athletics	<p>Sports participation will comply with the state of Oklahoma OSSAA guidelines.</p> <p>To attend an Athletic event, please see Addendum B Event Attendance including Athletic Events.</p>	
Music/Theater	<p>The music room has been moved to room #418 as it will give more space for the students to socially distance</p>	
Large Group Gatherings	<p>Effective Oct 12,2020, events, fundraisers etc. will be allowed if approved in advance by administration. Adjustments should be made for social distancing and masking as needed. To attend a school event, please see Addendum B Event Attendance including Athletic Events.</p> <p>Mingling of individual classes or departments will be limited.</p> <p><u>Elementary Student Birthday Parties</u> – 1-2 visitors/parents may visit the classroom to celebrate his/her child’s birthday. All visitors must wear masks.</p> <ul style="list-style-type: none"> • Birthday treats may only be store purchased (cupcakes, donuts, Little Debbie snacks, etc.) No homemade cupcakes, cookies, etc. Fruit/Veggies may also be brought in, but must be washable (apple slices, grapes, carrots, etc.) <p><u>No Big Buddies or Mentors</u> will take place in the 2020-21 school year.</p>	
Chapels	<p>Chapels will take place in the WCS Youth Chapel. Parents may attend if they comply with school policy to wear a mask. Parents must sign in at the main office.</p> <p>Parents will sit on the back rows and their child may come back to sit with them. If they are 6 ft apart from another parent/family, they may relax their mask.</p>	<p>Parents are asked to contact the teacher by email the day before attending.</p>

Addendum A - Pickup-Drop-off

Description	Guidelines
Drop off all grades 8:00-8:15am	<p><u>PreK and Kinder only</u> – Parents may enter the building to walk their child to his/her classroom. All parents are required to wear mask to enter the building. After a few weeks, students will enter through the outside PreK door and kinder into the small gym.</p> <p><u>1st, 2nd & 3rd graders</u> will be on the porch. Students will go immediately to his/her classroom.</p> <p><u>4th & 5th graders</u> will be at the north entrance. Students will go immediately to his/her classroom.</p> <p><u>6th – 8th graders</u> will be at the gym entrance door on the east side of the building. Middle schoolers are not to be dropped off at the porch until further notice.</p> <p><u>9th – 12th graders</u> will be at the high school building only.</p> <p>Parents will remain outside the buildings if waiting for multiple children. Please remain in cars or standing over 6 feet distanced from building entrances and other people.</p>
Pick-up PreK, Kinder & 1st grades 3:00 – 3:15 pm	<ul style="list-style-type: none"> • All parents are to stay in their car. • PreKinder will wait inside the school building and will be called to come to their parent’s car. • Kinder will be socially distanced on one side of the porch. • 1st grade will be socially distanced on the other side of the porch.
Pick-up 2nd & 3rd grade 3:15 – 3:30 pm	<ul style="list-style-type: none"> • All parents are to stay in their car. • 2nd graders will socially distance on one side of the porch. • 3rd graders will socially distance on the other side of the porch.
Pick-up 4th & 5th grade 3:15 – 3:30 pm	<ul style="list-style-type: none"> • All parents are to stay in their car. • Depending on weather, 4th & 5th graders will socially distance on either side of the doorway or... • 4th & 5th graders will socially distance in the hallway and be called to come out to his/her parent’s car.
Pick-up 6th – 8th grade 3:15 – 3:30 pm	<ul style="list-style-type: none"> • All parents are to stay in their car. • Students will be picked up at the circle drive on the west side of the M.S. building. • M.S. students will not be allowed to go to the elementary porch area for pick-up until further notice.
Pick-up High School 3:15 – 3:30 pm	<ul style="list-style-type: none"> • All parents are to stay in their car. • H.S. students will not be allowed to go to the elementary porch area for pick-up until further notice.

Addendum B –Event Attendance including Athletic Events

Description	Guidelines
Events in the WCS Gymnasium	<p>Masks will be required for everyone Middle School age and older, with exception to athletes while on the court and those that remain consistently socially distanced. There will be hand cleaning stations available.</p> <p>Masks will also be available for visitors or others in need. Masks must be worn in the concessions area, bathroom, and on the bleachers. While in the concessions area, individuals may sit at a table with immediate family members (persons that live in the same house) with masks removed to eat/drink. Those not with family members, must be socially distanced while at the cafeteria tables.</p>
Athletic events outside the WCS facilities such as football or baseball	<p>Masks for Middle School age and older will only be required if individuals are unable to be socially distanced with those that do not live in the same home.</p> <p>While in the concessions or bleacher areas, individuals are asked to continue social distancing or wear masks. There will be hand cleaning stations available and masks will be available for visitors or others in need.</p>