

Application Process

Step 1. Provisional Acceptance: Complete and Return Application Forms

1. Complete an International Student Application. Wesleyan Christian School International Application can be found at www.wesleyanchristianschool.com (Admissions drop down box and International Student link) and should be sent to Becky Clark at bclark@wcsbartlesville.org. A non-refundable application fee of \$250 (US) is due at the time the application is submitted.

Money order, bank draft, wire transfer, or personal check for application fee and enrollment are accepted or you can pay on line at <https://e-giving.org/egivinglogin.asp?id=1586> . Keep in mind that payment must clear the bank before the school can act upon the application.

2. Provide copies of the following with all documentation written in English:

- * Valid passport
- * Birth Certificate (In English, notarized)
- * Immunization records and health forms
- * School transcripts including recommendation from current teacher

3. Schedule an interview with the International Student Director. This interview may be conducted by SKYPE or in person.

Step 2. Obtain I-20

Pay the \$1,500 International Student Deposit. This will be applied to tuition. If a Visa is not approved, the deposit will be refunded.

Submit to Wesleyan Christian School official documentation of funds available to cover all expenses involved in attending school and necessary provisions for the student during his/her time in the U.S. This documentation will serve as proof of financial responsibility and may include letter from an employer or letter from a bank.

Once fees have been paid and proof of financial responsibility has been demonstrated, WCS will send the student a Form I-20 and enter it into the U.S. Student and Exchange Visitor Information System (SEVIS).

Step 3. Obtain I-901

Students who have been issued an I-20 form must pay a SEVIS I-901 fee to the Department of Homeland Security. The fee may be paid through a special website, via Western Union, or by mail. Follow the application steps as shown at <http://www.ice.gov/sevis/i901/>. For this you will

need your I-20 number, which is at the top of the I-20 form you received from Wesleyan Christian School. You may pay the SEVIS fee on line at <http://222.fmjfee.com> and print the form I-901. See **SEVIS** for further information on how to pay the fee.

When this step is completed, you need to obtain a Visa.

Step 4: Obtain a Visa

To obtain a visa, the student and parent (s) must schedule an interview at the U.S. Embassy and bring the following:

1. Form I-20
2. Form I-901
3. Financial documentation required by SEVIS
4. Letter of full acceptance from Wesleyan Christian School

Step 5: Full Acceptance

Upon completion of these items, and after receiving financial requirements, the family can begin to make travel arrangements. **Please do not book travel prior to this time!**